**Tinmouth Community Fund meeting minutes**

**November 14, 2022**

Present: Board members Jan Krantz (Chair), Cathy Reynolds (Treasurer), Lisa Patry, Martha Stanley, Logan Birdsall and Helen Mango (Secretary). Also in attendance: Gail Fallar.

Jan called the meeting to order at 7:04 p.m.

The minutes of the Sept. 7, 2022, meeting were reviewed. A typo has already been corrected and Cathy suggested one more minor editorial change. Jan moved, and Cathy seconded, to approve the minutes of Sept. 7 with the minor changes made. Motion carried.

Jan began a discussion of creating a schedule for grant submissions for 2023. The K-12 Scholarships work best with an April deadline for submission. Moving other deadlines to April would conflict with work on the Plant Sale, so all other deadlines would remain May 1. There was some discussion about having a rolling deadline for the K-12 Scholarship; the board decided to let the K-12 Scholarship committee decide how they wanted to proceed. The board agreed to keep the May 1 deadline for all other grant applications.

Jan discussed when the next meeting should be. Cathy noted that Melody could use a little help with K-12 Scholarship grant submissions. Cathy suggested that the TCF go ahead and allocate funds for K-12 Scholarships since those applications start coming in earlier than other grant submissions. (The other allocations will be made at the next meeting of the TCF in 2023.) Cathy moved, and Jan seconded, that the TCF allocate $1000 for K-12 Scholarships. Motion carried.

Discussion ensued about what to do when a submitter wishes to change the use of their grant. Cathy moved that two or three board designees of the TCF be given authority to resolve requests from grant recipients regarding how they utilize their grant monies. Seconded by Helen. Motion carried.

Jan suggested that the TCF next meet in April of 2023 (unless any issue requires an earlier meeting).

Motion to adjourn at 7:24 p.m. made by Jan, seconded by Martha. Motion carried.

Respectfully submitted,

Helen Mango