

**Town of Tinmouth
Select Board
Thursday, March 9, 2023
Meeting Minutes**

Members present (in-person): Meadow Squier, Judy Gilmore and Kevin Eaton

Others present:

In-person: Eric Buffum-Road Commissioner, Michael Fallar (briefly), and Gail Fallar-SBA
Via Zoom: Sherry Johnson, Kim Harbaugh, Pat Psholka, Rick Fallar, and Nancy Gucker
Birdsall

Gail as Town Clerk. called the meeting to order at 6:15, so the Board could organize for 2023.
Board elected Meadow Chair, she assumed the role and the Board further **re-organized** as follows:

Set Regular Monthly Meeting - 2nd Thursday @ 7:00
Designated Signer for Bills and Orders – Chair (Meadow)
Newspaper of Record – Rutland Herald
Adopted Robert’s Rules for Small Boards
Appointed Overweight Truck Permit Signer - Kevin
Appointed Member to Community Center Board - Judy
Appointed Member to Tinmouth Pond Milfoil Project Board – Meadow
Appointed Liaison to Public Works Facilities Project Manager - Kevin
Appointed Liaison to Rutland County Sheriff’s Department - Kevin
Appointed Member to the Website Committee - Judy
Adopted Select Board Meeting Rules and Procedures Policy

Judy moved to approve the above re-organization actions, Kevin 2nded, all voted in favor.

Members reviewed the **agenda**, added sealing the 2022 Grand List, proposed right of way termination, and EOC generator update.

Minutes of 2/9/23 and 2/16/23 were approved with a correction to 2/9/23 – Meadow was not present and did not attend the executive session. Judy moved, Kevin 2nded all voted in favor.

Citizen’s Input – Michael asked the Board to recognize the limitation of a small town’s ability to afford everything. Nancy requested no personal insults be allowed going forward.

Public Works Update – Request for Proposals for the salt/sand shed are not ready, no action.

Highway – Eric reported the road crew has been busy patching pot holes, plowing snow, and the grader had another broken rim (he fixed it). He advised he had picked up the debit card - guidelines for using it will be added to the April SB agenda. Meadow volunteered to edit guidelines for purchasing used equipment, also added to the April meeting.

Eric advised the **VTRANS grant applications** are still a work in progress, one for paving as well as one for a structure - to replace the culvert near the Patrys on North East Road. They will be ready for the April meeting. Members discussed the project, need for a hydraulic study.

Sherry reviewed the draft for the **AARP grant** for speed feed-back signs near the school zone. It will assist those over 50 years old (AARP after all), volunteers will be needed to help the road crew install the signs. Meadow volunteered to pick them up in Barre if the grant is awarded. Procurement policy (may be over \$10,000) and publicity for AARP was discussed. Kevin moved and Judy 2nded to approve the AARP grant with edits, with the condition that Judy review and approve final document. All voted in favor.

Financial Reports – Board reviewed reports and made inquiries regarding winter salt, special highway projects (sealing paved roads – Eric is still working on estimates), etc..

Board reviewed - *Payroll* warrants # 32, dated 2/13/23 for \$3,040.37; #33 dated 2/20/23 for \$1,690.65; #34 dated 2/27/23 for \$3,408.42; and #35 dated 3/6/23 for \$2,813.35.

Accounts Payable warrants #31 dated 2/27/23 for \$16,996.02; and #32 dated 3/6/23 for \$19,126.80.

Judy moved and Kevin 2nded to approve the financial reports and the above warrants. All voted in favor.

Policies: Accounting Auditing & Financial Reporting, and Cash Receipts. Board reviewed, Kevin moved and Judy 2nded, all voted in favor.

ARPA Funds List: Board reviewed briefly, made no decision, may have to save most for the salt/sand shed. Taken under advisement for now.

Kevin reported the **Speed Limit Committee** had met for the first time, discussed the RRPC speed studies, speed feed back signs, and invited the County Sheriff and Deputy to their next meeting.

Annual Appointments – after brief discussion, Board tabled until April meeting. The Board asked the SBA to post request looking for volunteers again. They would like a list of folks willing to serve if someone steps down. Judy moved and Kevin 2nded to dissolve the ARPA and Tree Policy Committees – no longer needed, all voted in favor. Meadow moved and Judy 2nded to create a Recreation Committee, all voted in favor. Board thanked those who chose to step down (Logan, Sherry, Nancy, and Michael Fannin) for their hard work and dedication.

Purchase and Sales Agreement Termination: After brief discussion where it was noted that the buyer and seller were unable to agree to move the right of way to a safer location, Judy moved and Kevin 2nded approve termination of the Purchase and Sales Agreement with the Strattons regarding the right of way on Mountain View Road and authorized Meadow to sign it. All voted in favor.

Gail requested, as Chair of the Listers, that the Select Board **sign and seal the 2022 Grand List**, as there are no appeals or suits pending. Judy moved, Kevin 2nded, all voted in favor. Board of Listers had already signed.

EOC grant – Cathy Reynolds sent an email advising procurement process was being waived as there were two quotes already and the grant folks wanted to get the money spent.

Next Meeting Schedule ~ Thursday, April 13 – 6:30 start time to allow for NFIP presentation

Meeting adjourned at 7:36 pm.

Respectfully submitted,

Gail Fallar, Select Board Assistant