

**Town of Tinmouth  
Select Board  
Thursday, April 14, 2022  
Regular Monthly Meeting and  
Hearing for Proposed Flood Hazard Regulation Amendments  
Minutes**

**Members present(in-person):** Kevin Eaton, Cathy Reynolds, and Meadow Squier

**Others present:**

**Via Zoom** Eric Buffum – RC, Rick Fallar, Sherry Johnson, and Kim Harbaugh

**In-person-** Michael Fannin- EMD, and Gail Fallar-SB Assistant

**Cathy** called the meeting to order at 7:00. Hearing was the first order of business. Cathy read the warning for the Proposed Amendments, no comments received from state or regional planning commission or any others. Meadow moved and Kevin 2<sup>nd</sup> to approve the proposed amendments to the Flood Hazard Area Regulations and move them to the voter approval stage at the August Primary. All voted in favor.

**Board** reviewed agenda, added proposed changes to the Tinmouth Community Fund's Bylaws.

**Minutes:** Minutes of 3/22/2022 – Meadow moved, Kevin 2<sup>nd</sup>ed, to approve as written. All voted in favor.

**Citizen Input** – Michael Fannin spoke about Select Board duties, and Kim congratulated the Board regarding the grant for the salt/sand shed.

**Public Works Facilities Update** ~ Board read Stan's email regarding the salt/sand shed, he noted that posts will be used to anchor the canvas top, with waste block inside for walls, not the foundation. Cathy noted the TAP Grant for the **salt/sand shed** requires hiring a project manager, was included in the grant request – 10% of project cost, \$40,000. The Town will need to hire Rutland Regional Planning Commission for that. Engineering and permit work can happen this year, construction next year.

Cathy and Eric agreed to be **co-clerks of the works** for the town garage.

**Highway** ~ Eric reported many roads have been graded, a few still have a wet spot or two that will need a touch-up. Had trouble with the storage trailer, will repair so it can be moved to another spot near the salt shed. Discussed time sheets to ensure separation of hours worked on the town garage, tree work and highway work. Glenn has completed the Game of Logging and Storm Damage Clean-up for tree work.

Board reviewed draft **paving bid request**, Cathy moved and Kevin 2<sup>nd</sup>ed to approve, all voted in favor. Bids will be due May 12<sup>th</sup>.

**New Loader** update – none.

Board discussed **Butterfoss driveway** – there is a current farm-type access, Eric advised the town needs to remove a huge tree for safety reasons. Much discussion, need estimate, let Eric decide, what if it costs more than \$1,000, in the end, Kevin moved and Meadow 2<sup>nd</sup>ed that Eric and Kevin will decide what to do about the tree. All voted in favor.

**Old Town Garage** – Board asked Eric to make a list of repairs needed for May Board meeting.

Michael Fannin – EMD (Emergency Management Director) presented the **2022 LEMP** (Local Emergency Management Plan), the **NIMS** and **Highway Mutual Aide Agreement with the**

**Rutland Regional Planning Commission.** After brief discussion, Meadow moved and Kevin 2nded to approve all and authorize Cathy to sign. All voted in favor.

### **Old Business ~**

**Follow-Up To-Do List ~** Board inquired about generator hook-up for the town office, verified continued approval for use of town equipment to dig ditch to the old creamery for an electrical line. Also discussed the handicap ramp to the old fire house.

### **New Business ~**

**Cat Yoder** was unable to attend, Cathy read her email regarding setting up an ice skating rink. Board discussed and took under advisement, will ask Cat for more information.

### **Financial ~**

#### **Payroll Warrants**

- #36 dated 3/14/22 for \$3,250.65
- #37 dated 3/21/22 for \$1,850.25
- #38 dated 3/28/22 for \$2,656.30
- #39 dated 3/31/22 for \$2,176.76
- #40 dated 4/11/22 for \$4,313.36

#### **Accounts Payable Warrants**

- #21 dated 3/18/22 for \$16,091.93
- #22 dated 3/31/22 for \$13,023.15
- #23 dated 3/31/22 for \$4,262.53

Meadow moved and Kevin 2nded to approve warrants and financial report as presented, all voted in favor.

**TAP Grant ~** Meadow moved and Kevin 2nded to accept TAP (Transportation Alternative Projects) Grant, authorize Cathy to sign paperwork, and hire the Rutland Regional Planning Commission to be Project Manager. All voted in favor.

**Dog Complaint ~** LaCroix request for a nuisance hearing was put on hold for now, neighbors are trying to comply, dogs are licensed and fenced.

**Equity and Inclusion Committee Update ~** Meadow, as E & I Committee Chair, reported on three working groups (events, mutual aide (helping during a crisis), research and development). She is trying to get them going and reaching out to get others involved. They are working with other E&I Committees across the state.

**Community Center Board ~** Cathy reported meeting went well, it was determined that is was time to reset cooperation between community and school use of the community center due to 2 year covid hiatus.

The School is replacing the **slide** that was removed per their insurance company request. Cathy moved and Meadow 2nded to approve the new slide be installed in the same place as the old one. All voted in favor.

**Feedback Form –** Board briefly discussed, needs more room for comments.

Board appointed **Logan Birdsall to the Website Committee**, Meadow moved, Cathy 2nded, all voted in favor.

**Forming a Subcommittee** ~ Board briefly discussed, wondered if the E&I working groups need to follow the Open Meeting Law – Meadow advised they were.

**Tinmouth Community Fund Bylaw Update** ~ Cathy reported on the proposed updates, the changes bring bylaws into conformance with current TCF practices. Cathy moved, Meadow 2nded to approve and adopt the proposed changes to the TCF Bylaws, all voted in favor, and signed the Bylaws.

**Member's Concern** ~

**Mail/Correspondence** – Rutland Town Select Board's letter regarding changes coming to emergency dispatching – taken under advisement – Rutland County Sheriff's Department is working on taking on this responsibility.

Town Clerk advised the **Town Office will be closed** from April 23 through April 30<sup>th</sup>.

**Executive Session** – None

**Next Meetings Schedule** ~ Thursday, May 12<sup>th</sup> – try to switch to once a month

**Meeting adjourned at 9:07 pm.**

Respectfully submitted,

Gail Fallar, Select Board Assistant