

**Town of Tinmouth  
Select Board  
Thursday, May 12, 2022  
Regular Meeting Minutes**

**Members present in-person:** Cathy Reynolds

**Members present via Zoom:** Kevin Eaton and Meadow Squier

**Others present:**

**Via Zoom** Eric Buffum – Road Commissioner, Stan Wilbur – Project Manager, Wilk Paving Guy, Heather McMahon, Rick Fallar, Sherry Johnson, Kim Harbaugh, David Birdsall, and Nancy Birdsall

**In-person-** Jack Butterfoss, Gary Butterfoss, Hollis Squier, Michael Fallar, and Gail Fallar-SB Assistant

**Cathy** called the meeting to order at 7:01.

**Board** reviewed agenda, moved the Butterfoss driveway permit discussion to just after paving bids.

**Minutes:** Minutes of 4/14/2022 and 4/24/2022– Meadow moved, Kevin 2nded, to approve both as written. All voted in favor.

**Citizen Input:** None at this point in the meeting.

**Public Works Facilities Update:** Stan reported on the well, drilled over 600 feet with ½ gallon per minute so it had to be fracked, still only 1 gallon per minute, but there may be enough static elevation to allow trucks to be washed one at time. He is still waiting for information from Morton Buildings before proceeding with the state Fire Safety Permit – needs mechanical, plumbing and electrical plans. He will send the forms which are on his computer for Cathy to re-sign. No indication of when the building will be coming. Eric will call as he needs plans for the power and plumbing location in the foundation, also needs to know when the foundation company will be coming, grading is nearly finished.

Cathy inquired about passing the Project Manager torch. Stan advised there needs to be someone on site, he will only be available for questions, and there is a need to appoint someone to work with Morton Buildings.

Board and Stan discussion the zoning permit application for the town garage – hearing is the 16<sup>th</sup>, Stan will not be available as he will be at the Senior Games in Florida. As one member cannot make a decision for the Board, the Board decided to hold a special meeting at the same time as the Zoning Board of Adjustment on the 16<sup>th</sup> in case a decision had to be made regarding conditions.

Stan advised he had emailed with Greybar (a salt/sand shed vendor) about the salt/sand shed, advising there was a grant, but it will take time to materialize.

Board wished Stan good luck at the Senior Games – he plays 80+ basketball.

**Paving Grant:** SBA advised the town had been awarded a \$200,000 state paving grant, town has 30 months to spend it.

**Paving Bids:** Cathy opened the bids, read the results:

Fuller Sand & Gravel bid \$74.76 per ton, with shouldering and restoration total bid \$341,649

Pike Industries bid \$93.50 per ton, with shouldering and restoration total bid was \$445,819

Wilk Paving bid \$78.15 per ton, with shouldering and restoration total bid was \$366,370.

Board agreed to award paving to Fuller, per the price, but much discussion ensued about the price of paving increasing, whether to pave or not pave this year, would price be higher next year, Fuller included a volatility clause. Spend \$100,000 this year and save grant for next year? Kevin moved to wait two weeks – until the next SB meeting on the 24<sup>th</sup>, Meadow 2nded, all voted in favor. Later in the meeting, after Eric texted Tom Fuller, who said he could do it as soon as the town wanted and was willing to wait for payment, Board re-opened the discussion. Should the paving project be reduced for this year? Cathy moved and Kevin 2nded to proceed with \$100,000, but still revisit the question on May 24<sup>th</sup>. All voted in favor.

**Butterfoss Driveway Permit:** 713 Route 140 – Board apologized for confusion regarding the need for a permit – explained that as it was a change of use, a permit is required. Much discussion about the process, the need for a huge Balm of Gilead tree to be cut to upgrade the existing access, that the applicant would be responsible for its removal (the town does not pay for that) and grinding the stump below grade, no culvert is needed. Possibility of a permit further up the hill was discussed, but it does not quite meet sight distance requirements for current speed limit. Butterfosses would need to return with another application if they wanted to pursue that one. In the meantime, Cathy moved and Meadow 2nded to grant permit for the existing location with conditions, all voted in favor.

**Speed Limit Reduction:** Board discussed speed study on Route 140 – should it be reduced to 45 miles per hour? Cathy moved and Meadow 2nded to instruct SBA to request formal speed study from the Rutland County Sheriff’s Department. All voted in favor.

**Firewood Bids:** Cathy opened bids for 6 wood piles cut at the town garage.

Paul Herrick bid \$351.20 for pile #2 and \$252.80 for pile #3, Eric Buffum bid \$206 on pile #2, Rick Fallar bid \$125 on pile #2 and \$80 for pile #3. Paul was awarded piles #2 and #3 for a total of \$604. Rick was the only bidder on piles #1, #4, #5, and #6, so he was awarded those piles for a total of \$300. Cathy moved and Meadow 2nded to award piles to highest bidders, all voted in favor.

**Highway** ~ Eric reported the culvert for North End Road project was ordered, should arrive June 15<sup>th</sup>. Dan Allard will install when dry. Josh Carvajal, state stream alteration specialist, renewed the state’s permit, needs to inspect one week before work begins.

**Old Town Garage** –Eric noted it needs: two man-doors replaced (one inside and one outside); rear sliding doors need replacing – hopefully with overhead doors; roof leaks repaired; and add rafters 2’ on center; plus the engineers report should be checked for any other items. Board discussed need for a cost estimate/scope of work. Eric volunteered to prepare a draft for the SB’s May 24<sup>th</sup> meeting. It was noted there may be a wait to find a contractor.

**Stop Sign Mtn. View and Rte. 140:** Eric reported paint is available for \$29 a gallon, Sherry Johnson reported there is a reflective strip available for the post. Board advised road crew get it done at time allows.

**Clerks of the Works:** Board discussed what authority the Clerks of the Works had/needed, who can decide what, when does the SB need to be involved, change orders, \$’s authorized, etc. Board decided they could have an emergency meeting if one was needed for a big decision. Meadow moved and Kevin 2nded to authorize Cathy and Eric, as co-clerks, of the works to make minor decisions, any extra or unexpected cost will go to the full SB, all voted in favor. Cathy moved to amend it so that both Cathy and Eric would have to agree, if they disagree, SB will decide. Board agreed to the amendment.

**Old Town Back Hoe:** Cathy moved and Meadow 2nded to dispose of the old John Deere back hoe as it is not in running condition, by advertising and taking bids at the June 9<sup>th</sup> SB meeting. It was noted that it would be good for parts – needs major repair.

**Chain Saw Practice:** Board reviewed draft #2, as presented by the Safety and Wellness Committee. After brief discussion and an amendment regarding the last sentence, Meadow moved and Kevin 2nded to adopt as amended. All voted in favor.

**Septic Tank:** Eric reported the proposed septic tank was 4000 gallons and would cost \$15,000 and would need a crane to unload it. After brief discussion, Board decided the engineer needed to be called to see if a smaller one could be used instead and if the state permit needed to be amended.

**Wood Chips for School Playground:** Board discussed road crew trucking wood chips for the two play grounds at the school – Eric advised it would take 8 or 9 tandem loads. Question arose about who was going to spread them, whether the school should reimburse the town fuel. It was noted that the playground was built with a federal grant and that the town had to maintain it in perpetuity. Board had agreed last fall to the trucking, but not spreading. Meadow moved and Kevin 2nded to follow through with that agreement, but may not promise it in the future. All voted in favor.

**Rutland Regional Transportation Council:** Sherry, as newly appointed representative, reported that most of the business did not apply to a small town like Tinmouth, such as bridges and pedestrian issues, but she did gather information about reflective tape on stop signs, and is willing to continue as Tinmouth’s rep.

**Financial ~** Board reviewed financial reports, noted winter salt was under spent, inquired if the salt shed be filled before end of year?

**Payroll Warrants**

- #41 dated 4/18/22 for \$1,453.85
- #42 dated 4/22/22 for \$3,081.75
- #43 dated 4/30/22 for \$3,469.98
- #44 dated 5/09/22 for \$2,917.34

**Accounts Payable Warrants**

- #24 dated 4/12/22 for \$18,083.22
- #25 dated 4/21/22 for \$10,019.09

Cathy moved and Meadow 2nded to approve warrants and financial report as presented, all voted in favor.

**New Business ~**

**ARPA Committee:** Board decided to appoint a committee to research suggestions made at the special town meeting regarding the American Recovery Plan Act - \$177,000+ for Tinmouth. Holly Ross and Michael Fallar volunteered to serve, Board will look for more members and appoint at its June 9<sup>th</sup> meeting. SB wants a plan, to have the committee seriously look at a few of those suggestions, look at proposed costs, etc. and report back to the Board.

**Listers’ Request for Extension to Complete Grand List:** After brief discussion, Cathy moved and Kevin 2nded to approve Listers request for a 30 day extension to complete the 2022 Grand List, all voted in favor.

**Follow-Up To-Do List:** Removed some items and added others. Will review at June 9<sup>th</sup> meeting.

**Feedback Form:** Board reviewed three forms: **One** – security concern regarding the Select Board Chair publicizing when the town clerk would be away on vacation; **Two**- town clerk giving kudos to Ronnie Crossman for going above and beyond for cleaning oil from the side of the town office after it was inadvertently sprayed when the town trucks were being washed; and **Three**- concern regarding the Select Board’s actions regarding a special meeting and lack of communication with the SBA. Much discussion on # 1 and #3.

Michael asked to express a **Citizen’s Concern**, he was advised that that part of the agenda had already been covered, he arrived too late. With the Board’s permission he was allowed to speak briefly. He was concerned about lack of notice given for the SB the meeting held on April 24<sup>th</sup>. And he raised concerns with the AB Chair attending the special town meeting with Covid. Meadow as Health Officer advised that following CDC protocols were followed.

**Member’s Concern:**

**Mail/Correspondence:** Rutland Economic Development/Chamber of Commerce is looking for town events to publicize, Meadow volunteered to contact Olivia.

**Executive Session:** None

**Next Meetings Schedule** ~ Tuesday, May 24<sup>th</sup> and Thursday, June 9<sup>th</sup>

**Meeting adjourned at 9:35 pm.**

Respectfully submitted,

Gail Fallar, Select Board Assistant