

**Town of Tinmouth
Select Board
Thursday, July 12, 2021
Re-scheduled from the 8th
Regular Monthly Meeting Minutes (In-person and Virtual)**

Members present: Meadow Squier, Frank Sears, and Cathy Reynolds

Others present: Sherry Johnson, Kim Harbaugh, and Gail Fallar – Select Board Assistant (SBA).

On-line: Eric Buffum – Road Commissioner, Melody Squier, and Cat Yoder-Delinquent Tax collector

Frank called the meeting to order at 7:15 due to a bit of a technical glitch and welcomed everyone.

Board reviewed agenda – Meadow has a member concern regarding re-naming the community center – added that.

Minutes: Minutes of 6/10/2021 – Meadow moved and Cathy 2nded to approve with minor typos corrections, all voted in favor. Minutes of 6/22/2021 - Cathy moved and Meadow 2nded to after correcting ‘refused’ to ‘declined’ regarding VTel email. All voted in favor.

Public Works Facilities Update ~ No Stan, no update.

Emerald Ash Borer –David will conduct a workshop on these pests at the Town Fun Day.

Highway- Eric advised he is working on the Potter’s Brook project, quote for culvert in 2019 was \$9,000, now it’s over \$16,000! Board decided it needed to go out to bid – Procurement Guidance document requires limit is \$10,000. Board discussed procedure; Frank moved to authorize Cathy to approve bid documents to move the process along. Cathy 2nded, all voted in favor.

Eric noted the new truck will be arriving this week, Meadow asked that he drive it in the parade on the Town Fun Day. He also advised that Ron may be headed out west (on vacation) to fight forest fires soon.

Eric reported that the Grant-In-Aide work on North East Road was complete, road crew will continue to clean the ditches and grass line them – those sections do not need the stone.

Tax Sale – Cat Yoder, DTC, requested permission to proceed to tax sale with Prouty as they have not responded to her proposed repayment agreement. Board noted that the Board of Abatement had abated interest and penalty. Situation was discussed, Cathy moved and Meadow 2nded to instruct the DTC to send one more letter of request, via certified mail, noting the DTC has the authority of the Select Board to proceed if there was no response one month from date letter was sent. All voted in favor.

Financial ~

Financial Report – Treasurer noted end of the year reports are not yet ready. Board requested that the highway surplus be shown in a special line – to help track it and how it is spent.

Warrants Reviewed ~ Payroll Warrants #52 dated 6/28/21 for \$2,329.42; and #53 dated 6/30/21 for \$7,821.54; and **Accounts Payable Warrants** #27 dated 6/30/21 for \$219,796.85; and #28 dated 6/30/21 for \$12,199.58 were reviewed. Meadow moved, Cathy 2nd, to approve, all voted in favor.

Audit ~ Board is waiting for Accounting Policy and Procedure target date is July 27th. Cathy advised that Barry Cohen has offered to review the audit to help the SB better understand it.

FY21 Public Works Project Expenses – Cathy moved and Meadow 2nd to use current highway budget to cover engineering, legal and audit expenses - \$26,873.66 – all voted in favor.

Covid ARPA – After brief discussion, Cathy moved and Meadow 2nd to certify and accept ARPA funds – appointed Gail as primary contact and Meadow as secondary. Money does not have to be spent until 2026 – limited uses are allowed, need to develop a plan.

2021 Tax Rates – After brief discussion, Board set the town tax rate at \$0.7493 and the local option rate at \$0.0016. Down slightly from last year, Board did decide to roll the amount budgeted as delinquent into the amount due for current taxes, based on recommendation of the audit report.

Old Business ~ Passed over for this evening.

COOP (Continuity of Operation Plan) – Work continues.

Select Board Operation – Delegation of Tasks – Efficiencies Discussion – Meadow is still working on an action plan.

New Business ~

Late Filer Penalty -Cathy moved and Meadow 2nd to waive penalty for late homestead declaration filers, all voted in favor. Continuing Board’s standard practice of years past.

Letter to Senator Leahy – Sherry spoke for the Website Committee asking the SB to support request federal funding for .gov. Cathy moved, Meadow 2nd, all voted in favor. Sherry will prepare letters to Sen. Sanders and Rep. Welch as well for next Board meeting.

Audience Concern- Sherry inquired about covering loads of stone in the town trucks. She recently was behind one and concerned about rocks falling out. Frank advised he will contact the road commissioner (Eric had already left the meeting), but noted that state law does not require it. Eric’s truck has a tarp, new one most likely will too.

Members Concerns – Meadow advised that the SB does not need to take any action, that a smaller group of people are dealing with the proposal to change the name of the **Tinmouth Community Center(TCC)** to the Patty and Ramsey Yoder Community Center to honor their contributions to Tinmouth. The name will stay the same (TCC), a plaque most likely will be created to honor them and all the volunteers who helped build the community center and tell its story and capture the history of the efforts.

Cathy invited everyone to **Tinmouth Fun Day**, asked Frank to help with parking, discussed events, etc.

Cathy asked that a **Plan for Tech** be added to the agenda – to enable virtual attendance at SB meetings – Meadow volunteered to research.

Mail/Correspondence – SolarFest is looking for a permanent home, no action taken.

Executive Session – None

Next Meetings Schedule ~ July 27 and August 12

Meeting adjourned at 8:35 pm.

Respectfully submitted,

Gail Fallar
Select Board Assistant

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