

**Town of Tinmouth
Select Board
Thursday, October 8, 2020
Virtual Meeting Due to COVID-19 Pandemic
Regular Meeting**

Members present: Michael Fallar, Cathy Reynolds, and Frank Sears

Others present: Eric Buffum – Road Commissioner, Ronnie Crossman - Road Crew, Stan Wilbur – PW Project Manager, Grant Reynolds, Sherry Johnson, Kim Harbaugh, Michael Fannin – EMD, and Gail Fallar – Select Board Assistant (SBA).

Frank called the meeting to order at 7:02 and welcomed everyone. Board reviewed agenda, added school ventilation project and town office/library roof update.

Minutes of 9/22/20 were approved as written, Cathy moved, Michael 2nded, all voted in favor.

Public Works Facilities ~

Stan noted that he had provided the Board with a packet that included full sized engineering drawings. As it turns out, the town has received a state permit for site construction, but does not yet have its storm water discharge permit. This means that site work can proceed - cutting of trees, removal of stumps, leveling of the site, etc. Stan advised this be done as soon as possible to be ready for construction in the spring, noting that erosion control (silt barriers) would need to be installed. He also advised that the engineering estimate did not include excavation costs as OCE (Otter Creek Engineering) has assumed the town road crew would do it. Stan advised he will meet with Eric to determine what the road crew can do and when, and come back to the SB with a proposal. Regarding the state permit, OCE apologized for it not being complete – still in discussion with the state about the bio-retention area, whether it is a filter or treatment process (basically the same). The discharge permit is needed for the impervious surfaces – roofs, road, driveways, etc.

Timing – brief discussion about whether to build the garage or salt/sand shed first – will need to get site work done first, will then be in a better position to decide that.

Water well – Separate bid could be done anytime.

Cost of excavation – Need to determine how many cubic yards need to be removed, as there is a 20' cut on one corner, and it is not included in the current plans. Stan will provide Board with details at its next meeting on the 27th.

Highway ~

Eric advised that Ron is back to work, they are working on the Harrington Cross Road project, Grant-in-Aide portion needs to be done by the 15th, will meet that schedule. He noted the short straightway is closed for a bit as it is under construction, the curve to the right remains open.

Navistar Voucher – Gail reported on her conversation with the company administering the rebate (due to class action court ruling regarding the engines of certain trucks – the 2013 tandem being one of them). They are still in the process of reviewing all claims, could (or would) not provide any indication of when the town would know or receive the rebate towards the purchase of a new truck. Would have 180 days after voucher is received to purchase new truck. Did not seem likely to match the town's time frame.

New Tandem Truck Bids ~ Bids were opened and read to all.

Delurey Sales bid \$187,564 for a 2022 truck to be delivered in April 2021, trade-in offer of \$50,000 for the 2013 – net price of **\$137,564;**

Clark Trucks Bid #1 - \$192,867 for a 2022 truck to be delivered in May 2021, trade-in of \$35,000 – net \$157,867

Clark Trucks Bid #2 - \$194,740 for a 2021 truck to be delivered in November 2020, trade-in of \$40,000 – net \$154,740.

Board discussed options, inquired whether current truck would work through the winter - answer was yes, and whether someone needed to review the bids to ensure they were apples to apples - no.

Cathy moved to accept the Delurey bid (it's within budget) pending Eric and Ronnie reviewing the service contract/warranty options (is more warranty needed?), to be finalized in two weeks at the next Board meeting. Michael 2nded, all voted in favor.

Stan logged off at this point to have apple pie – and advised he had dropped apples off at the town office porch for anyone interested.

Storm Water Management Plan – Eric provided SB copies for them to review pending a meeting with the Rutland Regional Planning Commission staff – it's an inventory of road and culvert conditions which will help with budgeting and planning repairs to meet state standards (MRGB storm water discharge permit) for storm water control on town roads. There are maps showing designated segments (327' = 100 meters) that need attention, along with a schedule of when these need to be completed. Overall, Eric feels the town is in good shape, some work has already been done – after the inventory was conducted. There will be grants available and road crew work (in-kind) can be used for required match. Board decided to meet with Steffanie Bourque from RRPC on November 12th at 6:30 to review and discuss.

Winter Salt – Gail reported the state awarded its salt contract to American Rock Salt (ARS) at \$74 per ton. She received an email from ARS advising it would charge the town \$70 per ton, Cargill sent an email with prices of \$68.50 per ton for regular and \$78 for its deicing product. Appalachian (last year's vendor) sent an email showing its new salt sheds in Albany, but no price quotes. Board discussed the need to go out to bid if the state bid/contract was not used, asked the SBA to prepare an RFP for its meeting on the 27th.

Highway Equipment Fund - SB briefly discussed latest version, need a more up to date estimate for cost of a loader – Eric is still waiting for return call from vendor.

Covid-19 – Michael Fannin advised current virus situation is fairly stable, local EMD group is considering volunteer waivers, most towns are not using them, but the group is going to have a meeting to try to sort it out.

Personnel Policy – Board discussed whether to amend the PP to cover when an employee travels out of town on public transportation and would be required to quarantine upon return. Require written permission from the Select Board prior to leaving? What if the employee chooses to go? This needs to be addressed before next summer. SB and employees need to have a conversation about it, not anticipated when the PP was originally written. Cathy offered to draft for the 27th, emailing to all – SB and employees.

Financial Reports ~

Financial Report ~ Expenses only were reported as September revenues have not been entered into the computer. Cathy moved and Michael 2nded to approve as presented, all voted in favor.

Warrants ~ Payroll Warrants #13 dated 9/28/20 for \$1,409.92 and #14 dated 10/5/20 for \$4,856.61 and Accounts Payable Warrant #6 dated 10/5/10 for \$715,042.16 were approved. Cathy moved, Michael 2nd, to approve, all voted in favor.

Family Leave Cares Act requires covering the quarantine time – cannot use an employee’s sick time.

Old Business ~

Trash and Dogs at 605 Mountain View – Frank advised nothing had been done, he is going to speak with the property owner one last time before he proceeds to issuing tickets and fines.

72 Snow Mountain Lane – Frank advised the Rutland County Sheriff’s Department has issued a ticket, waiting for response.

Cathy thanked Frank for his work as Health Officer.

New Business ~

Constable Duties ~ Gail reported she is still trying to find time to work on it.

School Ventilation – Cathy reported the school district (MRUUSD) had received a grant to install ventilation in all its schools. \$75,000 has been allocated to Tinmouth for work in the class rooms. She had been invited to discuss the proposal with the contractor given her vast knowledge of the building and its components. The grant was not big enough to include the community center. If school re-opens before the work is done, the plan is to open windows. No SB action needed.

Roof for Town Office/Library – Gail reported Brice Home Improvements had removed the old asphalt shingle roof and installed the new one in two days. Looks great.

Correspondence:

With Town Attorney – Board affirmed authorization for Gail Fallar to correspond with Jim Carroll, Esq. on their behalf regarding the Wallingford town line.

Emerald Ash Borer – Board received an email advising the EAB had been found in West Rutland. North Tinmouth is in the danger zone. SB wants input from Tree Warden David Birdsall regarding action needed.

Next Regular Meeting ~ October 27

Meeting adjourned at 8:44pm.

Respectfully submitted,

Gail Fallar
Select Board Assistant