

**Town of Tinmouth  
Select Board  
Tuesday, May 26, 2020  
Virtual Meeting Due to COVID-19 Pandemic  
Joint Meeting with the Building Committee**

**Select Board members present:** Michael Fallar, Frank Sears and Cathy Reynolds

**Building Committee members present:** Hollis Squier, Michael Fallar, Cathy Reynolds, Theresa Butts, Andy McCullough, David Birdsall, Harold Hunter, Lothar Schmelzenbach, Bart Eaton, Eric Buffum, and Ron Crossman

**Others present:** Sherry Johnson and Kim Harbaugh, Grant Reynolds, and Gail Fallar – Select Board Assistant

Frank S. called the Select Board meeting to order at 6:34. A roll call to determine who was present was conducted. Frank welcomed everyone, reviewed the agenda – added mulch for the town gardens and correspondence with Jim Carroll, Esq.

**Minutes** of May 14, 2020 were approved as written, moved by Michael, 2nded by Cathy, all voting in favor.

**Paving Bid Specs** – After brief discussion, and agreement to remove detour information, Cathy moved to approve and to go out to bid, Michael 2nded, and all voted in favor.

**Fuel Bid Specs** - After brief discussion, and agreement to add information about the bid opening happening at a virtual meeting and the need to call for information on how to join, Cathy moved to approve and to go out to bid, Michael 2nded, and all voted in favor.

**Audit Bids** – Only one company submitted a bid, after brief discussion, Board tabled opening the bid until its June 11<sup>th</sup> meeting, will seek input as to why the other five did not respond.

**Mulch** – Cathy requested permission for Eric to haul a load of mulch from the transfer station to the center of town for use in the town gardens. Frank moved, Cathy 2nded, both voted in favor, Michael abstained. Motion passed.

**East Road Paint Stripping** – Update is that the state is just going out to bid for centerline road marking, will know more in a couple of weeks once a vendor is selected.

**Town Attorney** – After brief discussion, Frank moved and Michael 2nded to authorize Gail Fallar to speak with town attorney Jim Carroll regarding resolution of the town line issue and a concern with the agreement for the town garage. All voted in favor.

**Building Committee** - The Select Board having completed its work, transitioned to the joint meeting with the Building Committee. The Select Board expressed its appreciation to all the volunteers.

Frank called the Building Committee (BC) to order to get organized, and asked for nominations for chair. A couple of folks were nominated and 2nded, but declined. He then asked for volunteers. After a bit, Theresa and Cathy volunteered to be co-chairs, Theresa with the administrative duties and Cathy with the architect duties per the committee guidelines. Andy volunteered to be the secretary. All elected by consensus.

Frank turned the meeting over to Theresa. She read the duties assigned to the BC.

BC then reviewed packet of information provided, discussed whether to tackle the salt/sand shed first or the town garage. It was the thinking of the Select Board (SB) that the salt/sand shed could be done this year, then it would be known how much of the project dollars would be left for the town garage – which given a number of circumstances will not be able to be constructed until next year anyways.

Some members felt the town garage was the most important and the BC should start there. Some felt the sand/salt shed was just as important. Much discussion. Committee was advised that the state has not yet issued a storm water permit for the site. There is a water/waste water permit for the new town garage.

The Capital Building/Repair Fund has a current balance of \$490,598 for these projects. The bond vote was approved not to exceed \$850,000. BC discussed whether the road crew could handle the site work needed, there might be considerable savings there. The SB noted they had budgeted money in the project to hire someone to help Eric with the site work and to hire another someone to help Ronnie with road maintenance. Eric noted the road crew could handle most of the site work needed.

Several members volunteered to visit other towns to check on their new town garages and salt/sand sheds. They will report back at the next meeting. Others volunteered to look into Morton buildings and other companies for salt/sand shed opportunities. Other members volunteered to help cut the trees.

As the Select Board was present and their meeting still open, they concurred that Eric and crew could layout the site for the salt/sand shed and mark trees that needed cutting. Trees can be cut, but stumping cannot be done until the storm water permit is approved.

BC members discussed a variety of issues; size of buildings, canvas or metal top for the salt/sand shed, where to begin, asked that the maps provided in the packet be enlarged to allow them to be read, protection of town equipment, cost increases if construction is delayed, metal building versus stick built, the need to compare apples to apples with proper bid specs, build salt shed now and add sand shed in the future, etc.

BC members decided to meet every two weeks if possible, most favored meeting at night. Cathy noted meetings with the architect would most likely need to be held in the daytime.

Frank reminded the BC that they are to make recommendations to the SB for their consideration and decision.

**Next Select Board Meeting ~ June 11<sup>th</sup>.**

**Next Building Committee meeting ~ June 9<sup>th</sup>.**

**Both Meetings adjourned at 8:23 pm.**

Respectfully submitted,

Gail Fallar  
Select Board Assistant