

**Town of Tinnmouth
Select Board
July 11, 2017
Special Meeting Minutes**

Members present: Cathy Reynolds, Matt Patry, and Frank Sears (at 4:45)

Others present: Grant Reynolds, David Eaton, Eric Buffum – Road Commissioner, Mark Youngstrom and Craig Jewett from OtterCreek Engineering, and Gail Fallar- Board Assistant.

Matt called the meeting to order at 4:40 PM.

Eric advised he was slowly getting caught up on storm damage, McCoy Road was a real disaster area. They've worked on it for a week (folks can get in and out) but still needs another week to make it right. He fixed North East Road today to ease Route 140 being closed on July 12th & 13th. Some folks will need to detour around as culverts are being replace between Valentine's and Jenkins'. He requested approval to hire Kevin Ruane to do brush work on McCoy Road as he was there fixing a washed out driveway. The brush needs to be out of the way in order for the town crew to do proper ditching. *Continued later in meeting.*

Mark and Craig were present to discuss the contract for the Master Plan for the property on Route 140 regarding the town garage; what are the town's wishes, needs, thoughts regarding highway facilities, transfer station functions, potential use of the back portion of the property for recreation use in the future. Board had created a list. OtterCreek will develop several options and bring them to the Board in August. Mark also suggested a holding tank for the septic system as it will be low usage and it could be pumped every other year. Shrewsbury was allowed to do that for their town garage.

Gail is to be the contact person, emails with plans will be sent to Select Board and Road Commissioner as well. Frank asked members to not respond to email as individuals, Board needs to act as one.

Grant and David expressed concern as adjacent property owners. David's house being within eye and ear shot.

Board discussed the fuel oil and diesel fuel bids. Gail and Cathy reported on their conversations with Bob Noble. After discussion, Cathy moved and Matt 2nded to award both contracts to Champlain Valley as they were the low bidder. All voted in favor.

Back to the highway, Eric explained the need for brush work on McCoy Road and Kevin being available and close by. Board members advised Eric that he didn't need their permission – he was in charge of the budget and making decisions – such as renting a compactor from G. Stone for use on McCoy Road. Gail inquired about the special road improvement line item that had been designated by a past Board for projects such as ditching and brush cutting but only with Board approval. This Board advised they were not going to micromanage, and that line was now just part of the budget.

Members discussed road repair cost estimated by the state at \$70,000 and how to balance the budget with that much unanticipated expense.

Members discussed whether to hire extra help to catch up on storm damage. Eric will think about it and discuss with the Board at its meeting on July 13th.

Eric requested approval for a town credit card – some places have changed hands and now the town no longer has an account there. Gail will research how other towns handle it.

Meeting adjourned at 6:00 pm. Respectfully submitted, Gail Fallar Board Assistant